

Escalating peace

Canadian Peace Alliance

Delegate information and supplementary registration form

Everyone is invited to attend the Canadian Peace Alliance business meetings at the convention and to participate fully in the deliberations. In the event of a decision that involves a vote or a block to consensus, only registered delegates of member groups in good standing will participate.

Delegates

Each Canadian Peace Alliance member group in good standing is entitled to send one delegate to the CPA Convention. All delegates have full voting and speaking rights. Coalitions and umbrella organizations may send additional delegates based on the following formula: 10-24 member organizations: 2 delegates; 25-49 member organizations: 3 delegates; 50+ member organizations: 4 delegates.

Travel equalization

It is a tradition of the Canadian Peace Alliance to equalize the travel costs among its delegates in order to ensure participation from all regions of the country at Convention. Those who travel less than 500 km are asked to add \$50 to a travel fund to help pay for the transportation of those who must fly to British Columbia. Those expected to contribute to the travel fund include people coming from Vancouver and the lower mainland, Vancouver Island and the Gulf Islands. Please mark the appropriate box in the CPA travel form below and add the \$50 to your delegate fees.

Those who must fly to the Convention are invited to claim a portion of their airfare. (You do not have to claim the travel reimbursement.) Reimbursements are available for airfares above \$400 to the following maximums, based on lowest-cost seat-sale Tango or Air Canada flights: Montreal, \$278; Toronto, \$206; Halifax \$443; Winnipeg \$14; Yellowknife \$470; St. John's NF \$611. Edmonton and Calgary fall below the \$400 cut-off. Please contact the CPA office if your city is not represented here.

We suggest that if possible, you fly to Victoria rather than Vancouver since transportation to Salt Spring is more convenient from there. The total cost will be about the same.

Delegates must submit all travel receipts by October 28, 2002 in order to receive their reimbursement.

Subsidy requests

If, even with travel equalization reimbursement, the cost of travel will still make your attendance as a delegate at the Convention difficult, you are invited to apply for a subsidy as well. Please complete the appropriate section of the form. Applications for additional subsidy must be received in the CPA office by September 3 and will be reviewed by a subcommittee of the CPA Steering Committee. Only delegates of member groups in good standing with the CPA can receive a subsidy. If there are more applications than funds available, they will be ranked according to the group's level of involvement in and potential contribution to the work of the CPA. Youth delegates will receive special consideration.

CPA supplementary delegate registration and travel form

(All official CPA delegates should submit this form in addition to the main registration form.)

Name: _____

Organization: _____

Address: _____

phone: _____ fax: _____ e-mail: _____

Preferred method to contact you: _____

Please check the boxes below that apply:

- I am travelling less than 500 km to the Peace Convention and therefore will contribute \$50 to the travel equalization fund. I have completed the appropriate box on the main registration form.
- I am travelling more than 1000 km to the Peace Convention and would like to claim a partial reimbursement for my airfare from the travel equalization fund. My total flight cost is _____.
- I would like to request an additional travel subsidy of _____. I have attached a budget of my total travel costs and completed the brief form below.

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Subsidy request form (due September 3, 2002)

(for CPA delegates applying for a subsidy only)

Applicants will be notified by September 9 if they have been approved for a subsidy.

Please prepare a short budget:

| Item | Amount |
|---------------------------------------------|--------|
| | |
| | |
| | |
| Your total | |
| Your travel equalization entitlement | |
| Your subsidy request | |

Please check the boxes below that apply:

- your group's CPA membership is up to date?
- you are currently a member of the CPA Steering Committee?
- you applied for a billet?
- you intend to run for a Steering Committee position?
- you are a youth delegate (younger than 25 years of age)?

Briefly describe any recent peace-related work of your group: _____

In what ways has your group worked recently with the CPA? _____

How can your delegate/group contribute to the work of the CPA during and after the convention? _____

To receive your travel reimbursement and/or subsidy, you must submit your receipts to the Canadian Peace Alliance office by October 28, 2002.